



Member Responsibilities

- *Receiving Devices*
- *Marking Your Facilities*
- *Positive Response*
- *Waiving the Right to Positive Response*
- *Member Holidays*

MEMBER RESPONSIBILITIES

RECEIVING DEVICES

Every JULIE member is responsible for ensuring that their primary and alternate ticket receiving device is operational 24 hours a day/7 days a week. Members have the option of receiving their locate requests via printer, E-Mail, fax machine or manual transmission.

JULIE members are required to review their Start of Day Report daily to determine if they received the number of message indicated. If not, it is their responsibility to request the missing message(s) by contacting the Call Center Chief Operators at 815/741-5002 or the Data Department at 815/741-5011.

MARKING YOUR FACILITIES

Each member company is responsible to mark their own underground facilities according with the Illinois State Statute. The following APWA colors are to be used for the staking and/or marking of the location of an underground facility:

UTILITY/TYPE OF PRODUCT	IDENTIFICATION COLOR
Gas, oil, steam or petroleum	Yellow
Electric	Red
Communication, telephone, TV	Orange
Potable water	Blue
Sewer and drain lines	Green
Reclaimed water	Purple
Temporary survey	Pink
Proposed excavation	White Black on snow

In 2002, a JULIE Board Policy was created relating to the mandatory requirement of member companies and their subcontractors to provide free locating and marking of underground facilities on Utility Locate Requests. Policy #02-05 reads as follows:

All JULIE members and their subcontractors, when they are performing locating and marking of the approximate location of their underground facilities for excavation work, shall provide this service at no cost to the excavator. Members may continue to charge a fee for any services involved with the Design Stage Request only.

MEMBER RESPONSIBILITIES

POSITIVE RESPONSE

If a JULIE member has no underground facilities in the immediate area of the excavation, they are required by law to communicate this to the excavator within the two (2) working day period by law (excluding Saturdays, Sundays and holidays). Notification can be provided using one of the following methods:

- Face-to-face communications;
- Phone or phone message;
- Facsimile; and
- Posting or marking in the excavation area using the APWA approved color for your utility with “OK”, “NO” or “CLEAR” (and may include the company’s initials).

WAIVING THEIR RIGHT TO POSITIVE RESPONSE

In some instances, the excavator may “waive the right” to positive response. If the excavator has chosen to do this, it will be indicated on the locate request.

In this situation, member companies **DO NOT** have to positively respond that the area is clear. However, be aware that excavators may only waive their right to positive response on normal notice locate requests. *All members must respond to emergency locate requests.*

MEMBER HOLIDAYS

There are seven major holidays recognized by all JULIE members. While JULIE Call Center Agents are available to receive and process calls on these holidays, member companies usually have crews on-call to handle emergencies only. Therefore, these days are not included to determine the 48 hour (two working days) advance notice required by law.

New Year’s Day
Memorial Day
Fourth of July
Labor Day
Thanksgiving
Day after Thanksgiving
Christmas

If a holiday is on a Saturday, the previous Friday is observed. If the holiday is on a Sunday, the following Monday is observed.