



LOCATE REQUEST FORM

811 ♦ 1-800-892-0123 ♦ E-Request ♦ RTE

Revised 5-2009

1	COMPANY PHONE NUMBER WITH AREA CODE ()	COMPANY NAME			
2	CALLER NAME			E-MAIL ADDRESS	
3	COMPANY ADDRESS				
4	CITY, STATE, ZIP CODE			FAX NUMBER WITH AREA CODE ()	
5	SITE CONTACT NAME		PHONE NUMBER WITH AREA CODE ()		EXTENSION
6	COUNTY (MUST provide this information)	Circle one and list location name		VILLAGE/CITY (URBAN)	UNINCORPORATED TOWNSHIP (RURAL)
7	SUBDIVISION NAME		EXCAVATION SITE ADDRESS OR LOT NUMBER		
8	NEAREST CROSS STREET/ROAD REGARDLESS OF SIZE (<i>indicate street, road, etc.</i>)			IS THIS WITHIN A 1/4 MILE OF THE JOB SITE? (circle one) YES NO	
9	Acceptable formats: NAD83, WGS84, Decimal Degrees, Degrees Decimal Minutes and Degrees Minutes Decimal Seconds	LATITUDE		LONGITUDE	
10	Members and their subcontractors are encouraged to provide the section - quarter/section information.	TIER	RANGE	SECTION	QUARTER/SECTION
11	ADDITIONAL ADDRESS OR DIRECTIONAL INFORMATION TO JOB SITE (<i>i.e., directions, landmarks, distance from nearest town, etc.</i>)				
12	TYPE OF WORK (<i>Examples: trench for sewer, cable/telephone drops, fence/deck installation, plant trees/shrubs, foundation, ditch work, etc.</i>)				
13	ARE YOU DIRECTIONAL BORING OR HORIZONTAL DIRECTIONAL DRILLING?	(Circle One) YES NO		WILL YOU BE DIGGING DEEPER THAN 7 FEET? (Circle One) YES NO UNSURE	
14	EXTENT OF WORK (<i>Examples: locate north side of building, along rear lot line, front of property to curb, lot line to lot line, etc.</i>)				
15	CUSTOMER'S NAME OR COMPANY NAME (<i>who/whom the work is being done for</i>)			IS SITE PRE-MARKED IN WHITE? (Circle One) YES NO UNSURE	
16	NOTES TO MEMBER UTILITIES ABOUT EXCAVATION SITE				
17	WORK DATE AND TIME OF EXCAVATION			DIG-BY DATE (<i>provided by JULIE, Inc.</i>)	
18	EXPIRATION DATE OF TICKET (<i>provided by JULIE, Inc.</i>)			DIG NUMBER (<i>provided by JULIE, Inc.</i>)	
19	DO YOU WANT TO WAIVE THE MEMBER UTILITY "ALL CLEAR" CALL BACK? (Circle One) YES NO				
20	JULIE MEMBER COMPANIES SENT THIS MESSAGE (<i>provided by JULIE, Inc.</i>)				

Keep your dig number as proof of your contact to JULIE and as a reference number. For your protection, JULIE recommends that you search the area for the facilities of others who are not JULIE members and notify them separately. In addition, you should communicate with the owner of the dig site to determine if there are any privately installed lines which are not marked by member utilities. For more information about the JULIE process, visit www.illinois1call.com.