



# LOCATE REQUEST FORM

811 ♦ 1-800-892-0123 ♦ E-Request ♦ Remote Ticket Entry (RTE)

1-1-2012

1	COMPANY PHONE NUMBER WITH AREA CODE		COMPANY NAME		
2	CALLER NAME		EMAIL ADDRESS		
3	COMPANY ADDRESS				
4	CITY, STATE, ZIP CODE			FAX NUMBER WITH AREA CODE	
5	ONSITE CONTACT NAME		PHONE NUMBER WITH AREA CODE		EXTENSION (If applies)
6	COUNTY (This is mandatory)	Check one and list location name	<input type="checkbox"/> VILLAGE/CITY (Urban)	<input type="checkbox"/> UNINCORPORATED TOWNSHIP (Rural)	
7	SUBDIVISION NAME		EXCAVATION SITE ADDRESS OR LOT NUMBER		
8	NEAREST CROSS STREET/ROAD REGARDLESS OF SIZE (indicate street, road, lane, etc.)			IS THIS WITHIN A ¼ MILE OF THE JOB SITE? Check one: <input type="checkbox"/> YES <input type="checkbox"/> NO	
9	Acceptable formats: NAD83, WGS84, Decimal Degrees, Degrees Decimal Minutes and Degrees Minutes Decimal Seconds		LATITUDE		LONGITUDE
10	Members and their subcontractors are encouraged to provide the section, quarter/section information.		TIER	RANGE	SECTION QUARTER/SECTION
11	ADDITIONAL ADDRESS OR DIRECTIONAL INFORMATION TO JOB SITE (i.e., directions, landmarks, distance from nearest town, etc.)				
12	TYPE OF WORK (Examples: trench for sewer, cable/telephone drops, fence/deck installation, plant trees/shrubs, foundation, ditch work, etc.)				
13	ARE YOU DIRECTIONAL BORING OR HORIZONTAL DIRECTIONAL DRILLING? Check one: <input type="checkbox"/> YES <input type="checkbox"/> NO			WILL YOU BE DIGGING DEEPER THAN 7 FEET? Check one: <input type="checkbox"/> YES <input type="checkbox"/> NO	
14	EXTENT OF WORK (Examples: locate north side of building, along rear lot line, front of property to curb, lot line to lot line, etc.)				
15	DONE FOR (Customers name/company name)			IS SITE PRE-MARKED IN WHITE? Check one: <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNSURE	
16	REMARKS (Notes to member utilities about excavation site)				
17	WORK DATE AND TIME OF EXCAVATION			DIG-BY DATE (provided by JULIE, Inc.)	
18	EXPIRATION DATE OF TICKET (provided by JULIE, Inc.)			DIG NUMBER (provided by JULIE, Inc.)	
19	DO YOU WANT TO WAIVE THE MEMBER UTILITY "ALL CLEAR" CALL BACK? Check one: <input type="checkbox"/> YES <input type="checkbox"/> NO				
20	JULIE MEMBER COMPANIES SENT THIS MESSAGE (Provided by JULIE, Inc.)				

Keep your dig number as proof of your contact to JULIE and as a reference number. For your protection, JULIE recommends that you search the area for the area for the facilities of others who are not JULIE members and to notify them separately. In addition, you should communicate with the owner of the dig site to determine if there are any privately installed lines which are not marked by member utilities. For more information about the JULIE process, Remote Ticket Entry, or to access E-Request, please visit [www.illinois1call.com](http://www.illinois1call.com).