



Thank You For Your Continued Efforts

As 2020 comes to a close, the JULIE staff would like to thank you for your continued efforts to provide quality locate requests using Remote Ticket Entry (RTE). While this continues to be a challenging year, we hope that you have found the convenience of our online tools even more beneficial. In many cases, companies have taken the opportunity to move their locate process to an online version to keep employees working in a safe environment. To date, nearly 67% of all locate requests have been generated by an online tool and RTE users have created just over 71% of these locates totaling nearly 630,000 new requests.

RTE new user training sessions will continue to be available during the winter months for anyone who may be adding more staff to their RTE team. If interested in a small group training session or a deeper look into the RTE tools, please contact Paula Browning, Remote Programs Quality Auditor to set up a unique training tailored to your company's needs at no cost. Paula can be reached at 815-207-5647 or browning@julie1call.com.

Again, thank you to all of our RTE users for your continued efforts to submit high quality locate requests and your attention to detail. Be safe as we move into the holiday season.

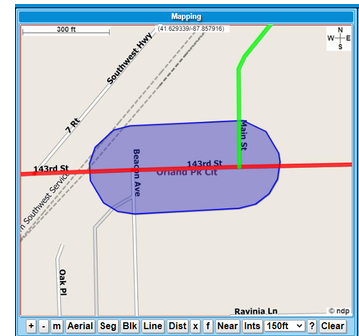
Digsite Information	
County	COOK
Place	ORLAND PK CIT
Addr/Street	143RD ST
Cross St	MAIN ST
Sub-division	

Best Practices for Proper Street Entries

When processing a new locate request, proper placement of information is a key component to a quality locate request. Entering street names

into the appropriate fields provides locators with accurate information when looking for or arriving at the job site. When a job site does not contain an address, such as a linear job, enter the street the excavation will take place on into the Addr/Street field followed by the closest cross street to the starting point of your work zone in the Cross St field.

When viewing the map, in most cases, the street entered into the Addr/Street field will appear in red. When creating a polygon encompassing the extent of work, you will apply the polygon to this road. The cross street entered will appear in green. Use these visual clues to ensure that you have accurately entered the street names in the appropriate fields and applied the polygon to the correct street segment.



Reviewing Info Notes

You can access previously sent/viewed info notes using Message Center Plus by visiting the JULIE website. Just click on Remote Ticket Entry, and at the bottom of the page under Resources, go to Newtin Message Center and log in with your RTE credentials. In this area you will find the archived messages and a few other helpful tools.

NEW YEAR'S DAY
MEMORIAL DAY
FOURTH OF JULY
LABOR DAY
THANKSGIVING
DAY AFTER THANKSGIVING
CHRISTMAS

Upcoming Holidays

When processing locate requests be sure to keep in mind the holiday schedule for JULIE members.

There are seven major holidays recognized by JULIE members. RTE users are able to process locate requests on these holidays, but member companies will handle emergencies only. Therefore, these days are not included in determining the two working days advance notice required by

law.

If a holiday is on a Saturday, the Friday before that Saturday is observed as the holiday. If the holiday is on a Sunday, the holiday is observed on the following Monday.



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